TOWN OF SWANZEY

620 OLD HOMESTEAD HIGHWAY
P.O. BOX 10009
SWANZEY, NH 03446-0009
TOWN HALL (603) 352-7411 FAX (603) 355-8099
WWW.SWANZEYNH.GOV

Board of Selectmen Meeting Agenda

Whitcomb Hall, 17 Main Street

August 26, 2026

1. Call to Order – 4:30
   https://www.youtube.com/@townofswanzey7377/streams - For live streaming

2. 4:30 p.m. **Public Hearing**

3. Non-public session pursuant to RSA 91-A:3 II

4. Pledge of Allegiance

5. Consideration of Meeting Minutes
   A. Regular Meeting: August 11,2026 , August 12,2026, August 18,2026
   B. Nonpublic Session(s): August 18,2026 Sessions 1,2,3&4

6. Consent Agenda
   A. Payroll Manifest
   B. Accounts Payable Manifest
   C. Raffle Permit – Monadnock Football

7. Appointments
   A. Ann Heffernon – Swanzey Community Conversation
   B. Joe DiRusso – DPW- Follow up on Wilson Pond
   C. Energy Commission – Swanzey Wastewater Treatment

8. Public Input

9. Consideration of New Business
   A. On Call Engineering Grant – Letter of Support
   B. MAST Grant – Discussion of Potential Projects and Studies for 2026 Grant Application

10. Consideration of Old Business

11. Administrative Update

12. Any Other Business

13. Correspondence

14. Public Input

15. Non-public session pursuant to RSA 91-A:3 II as needed

16. Adjournment

Agenda items and times are tentative and subject to change – they are provided for informational purposes only

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10. Public Input

11. Non-public session pursuant to RSA 91-A:3 II as needed

12. Adjournment

Agenda items and times are tentative and subject to change – they are provided for informational purposes only

UPCOMING AGENDA ITEMS AND MEETINGS

September 2	Board of Selectmen Meeting
September 9	Board of Selectmen Meeting
September 16	Board of Selectmen Meeting
September 23	Board of Selectmen Meeting
October 7	Board of Selectmen Meeting
October 21	Board of Selectmen Meeting

CURRENT EMPLOYMENT OPPORTUNITIES:

- Finance Director – Full-time position End Date: Open until filled.
- Town Administrator – Full-time position End Date: Open until filled.
- Detective - Full time and/or Part time Posting Date: Nov 12, 2019, 03:08 PM End Date: Open until filled
- Police Officers o Posting Date: Dec 30, 2024, 03:08 PM End Date: Open until filled
- On-Call Firefighters and EMTs positions Posting Date: 03-04-2025 End Date: Open until filled

PENDING BOARD MATTERS / PROJECTS

Online Building Permit and Code Enforcement software – We are LIVE! The Building Inspector will hold a training session for applicants to learn the new process of online permitting – TBA shortly! Here is a link to apply for permits online! https://app.govoutreach.com/swanzeytownnh/public/permits/

- Re-design of Town Website – Currently in the MIGRATION stage and is scheduled to go live September 1,2026.
- **Fire Station 2 Project:** The project is close to completion, the fire department has moved in and is planning an open house on Saturday October 10,2026.
- **Swanzey Lake Dam** – Engineering design work is underway and will continue throughout the summer months.
- **Christian Hill Road Bridge Replacement** – Work is pending due to NEPA review which was completed in December. Design work has been progressing well but slowly. Current hold up is with the Division of Historical Resources regarding historic mitigation. Hoyle Tanner has provided a scope of work and cost for design, which will be 100% funded by NHDOT as a mitigation project. The construction is scheduled to go out early 2027 with construction to begin 2027.
- **NHDOT Rt. 32 Bridge** over Martin Brook and Dry Hydrant – Progress is slow, continuing to work with DOT and DuBois & King. Bidding for construction is now scheduled to go out in 2027, construction likely in late 2027.
- **Wastewater Treatment Plant Study** – The recent engineering study identified significant deficiencies at the existing wastewater treatment facility and concluded that the Town must either build new plant or connect to the City of Keene Wastewater Treatment Plant. After review, the

Town's Water and Wastewater Advisory Committee recommended decommissioning the current West Swanzey facility and conveying wastewater to Keene as the most cost-effective long-term solution that would also support future growth and reduce operational costs. The Select Board unanimously approved moving forward with this plan. The Committee also found that the current billing structure is outdated and that rate adjustments are necessary to address rising operating expenses, future infrastructure needs, and ensure a more equitable system for users.

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NOTICE OF PUBLIC HEARING
Board of Selectmen

Notice is hereby given that the Board of Selectmen will hold a public hearing during the regularly scheduled Select Board meeting on Wednesday, August 26, 2026, at 4:30 p.m. at Whitcomb Hall, 17 Main Street, to hear public comment regarding the Town of Swanzey's engagement of Underwood Engineers, Inc. to evaluate conveyance route alternatives for connecting the West Swanzey collection system to the City of Keene's sewer collection system. This effort builds on the Town's 2026 Wastewater Planning Study, which identified treatment at the Keene Wastewater Treatment Facility as a recommended long-term alternative to upgrading the existing West Swanzey Treatment Facility. This initial meeting will summarize the engineer's overall scope of work and schedule. The engineer will also introduce the four potential routing options at a high level for discussion.

All interested parties may attend and present testimony related thereof. If you are unable to attend you may submit written questions or comments prior to the hearing to Public Works Director, Joe DiRusso at jdirusso@swanzeynh.gov

Posted: August 24, 2026

Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – August 11, 2026
Town Hall, Swanzey, NH

Note: Draft Minutes are subject to review, correction and approval by the Board. Review and approval of Minutes generally takes place at the next regularly scheduled meeting of the Board.

CALL TO ORDER

The meeting was called to order by Chair James Tempesta at 4pm at Town Hall, Swanzey, NH. Other members present were Selectmen Mark LaBelle, W William Hutwelker, James Ward and Alan Gross. Also present was Human Resources Coordinator Meagan Kerris.

Non-public session(s) per RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of a person

A motion was made by Mark LaBelle to enter a non-public session pursuant to RSA 91-A:3, II (c) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed**.** The Board entered the non-public session at 4:05pm. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward and Alan Gross. Also present were Human Resources Coordinator Meagen Kerris and Code Enforcement Officer Chris Levy.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 4:33pm.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 5-0.

Non-public session(s) per RSA 91-A:3, II (b) Hiring of a Public Employee

A motion was made by Mark LaBelle to enter a nonpublic session pursuant to RSA 91-A:3, II (b) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed**.** The Board entered the non-public session at 5:02pm. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward and Alan Gross. Also present were Human Resources Coordinator Meagen Kerris and Maxwell Vanderviet.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 5:56pm.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 5-0.

PUBLIC INPUT

None

There was a motion by Mark Labelle to allow signatory permissions for Jay Ward, Bill Hutwelker, and Stephon Mehu on behalf of the Town for the documents necessary to complete the USDA Reimbursement Grant for Fire Equipment. There was a Second by Jay Ward. All in were in favor. Motion passed.

The Board discussed upcoming legal changes with ADA compliance and the Town's website. Bill Hutwelker suggested it be put on the CIP to prepare for the cost.

Next, the Board discussed the need to replace the Human Resources computer. This will go on the next agenda for approval.

There was a discussion about adding a warrant article to change the terms of Supervisor of the Checklists from 5 (five) years to 3 (three) years.

The Board discussed business to add to the next scheduled meeting on August 12, 2026.

Non-public session(s) per RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of a person
A motion was made by Mark LaBelle to enter a non-public session pursuant to RSA 91-A:3, II (c) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed**.** The Board entered the non-public session at 6:08pm. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward and Alan Gross. Also present was Human Resources Coordinator Meagen Kerris.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 6:25pm.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 5-0.

PUBLIC INPUT
None

Non-public session(s) per RSA 91-A:3, II (b) Hiring of a Public Employee
A motion was made by Mark LaBelle to enter a nonpublic session pursuant to RSA 91-A:3, II (b) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed**.** The Board entered the non-public session at 6:29pm. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward and Alan Gross. Also present were Human Resources Coordinator Meagen Kerris and Jeremy Bourgeois.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 7:15pm.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 5-0.

Non-public session(s) per RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of a person
A motion was made by Mark LaBelle to enter a non-public session pursuant to RSA 91-A:3, II (c) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed**.** The Board entered the non-public session at 7:23pm. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward and Alan Gross. Also present was Human Resources Coordinator Meagen Kerris.

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A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 7:43pm.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 5-0.

ADJOURNMENT

A motion was made by Mark LaBelle to adjourn the meeting; Jay Ward seconded the motion, and it passed 5-0.

Adjournment occurred at 7:50pm.

Respectfully Submitted,

Meagen Kerris
HR Coordinator

Approved on

DRAFT

Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – August 12, 2026
Whitcomb Hall
17 Main Street, Swanzey, NH

Note: Draft Minutes are subject to review, correction and approval by the Board. Review and approval of Minutes generally takes place at the next regularly scheduled meeting of the Board.

CALL TO ORDER
The meeting was called to order by Chair James Tempesta at pm at Whitcomb Hall, Main Street, Swanzey, NH. Other members present were Selectmen Mark LaBelle, W William Hutwelker, James Ward and Alan Gross. Also present was Recording Secretary Susan Ells.

OTHERS PRESENT
Kai Kraemer with FACT TV, Michael York, Fire Chief Eric Mattson, DPW Director Joe DiRusso, Police Chief Joe Gonsalves, Cheshire County Attorney Chris McGlaughlin

MINUTES
The regular meeting minutes of August 3,2026, August 5,2026, August 7,2026 were considered. A motion was made by Mark LaBelle to approve the minutes as presented. Jay Ward seconded the motion; Bill Hutwelker abstained from the August 5 and August 7 minutes as he was not present for those meetings; the rest were in favor and the motion passed.

The non-public session minutes of August 3, 2026, Session 1, August 5, 2026, Session 1, August 7, 2026, Sessions 1, 2 & 3 were considered. A motion was made by Mark LaBelle to approve the minutes as presented. Jay Ward seconded the motion; Bill Hutwelker abstained from the August 5 and August 7 minutes as he was not present for those meetings; the rest were in favor and the motion passed.

CONSENT AGENDA
A. Payroll Manifest
B. Accounts Payable Manifest
C. Special Event Permits-Monster Truck Madness 2027
A motion was made by Mark LaBelle to approve the Consent Agenda. Jay Ward seconded the motion, and it passed 5-0.

PUBLIC INPUT
None

APPOINTMENTS
A. Chris McGlaughlin – County Attorney – Training/Discussion
Chair Tempesta introduced Cheshire County Attorney Chris McGlaughlin who had offered to attend a board meeting to provide education about the Exculpatory Evidence Schedule (ESS), historically known as the Laurie List, which categorizes law enforcement officer misconduct or credibility-impacting incidents. The primary behavioral categories listed on the public registry include Truthfulness, Falsifying Reports or Records, Falsifying Evidence, Criminal Conduct, Excessive Force, Legal Procedure, Obedience to Laws and Policies, Deception and Credibility Process. Under the EES protocol, the officer's name stays on the list for life.

The officer can be placed on the list temporarily by the police chief while conducting the investigation, but that information would not be published on the public list unless the case is closed with findings.

Based on the Town's grievance policy, the officer being investigated could appeal the chief's decision to the Town's select board; if the board determines the charges were founded, the chief will notify the County Attorney and the Attorney General that the officer is on the list and under what category. The officer could then take it to Superior Court to appeal.

An officer on the EES could still be hired unless they were decertified in the process. Chair Tempesta asked if would affect credibility if a town hires someone on the list; Attorney McLaughlin replied that any case the officer was involved in, the ESS case would be referenced, so he wouldn't recommend hiring someone who was on the list for credibility reasons.

The County Attorney's primary obligation is to prosecute felony cases; his office has 2 assistant county attorneys. Since 2013, the number of individuals indited has been consistently between 210 - 230. The types of crimes vary but generally are drug related, burglary, assault, and assault on a child. Most are resolved with a plea bargain. For those that are not negotiated, the cases go to trial.

The Board thanked him for coming and for providing this information.

B. Joe DiRusso – DPW- Highway Update

Joe DiRusso gave an update on the road work which he said was on schedule; Marcy Hill is just about done; they are waiting for a part for one of the machines so they can finish that project. Christian Hill needs to be reclaimed but he is watching the weather since there has been a lot of rain and is concerned with erosion. They have reconstructed the intersection of Rabbit Hollow Road at Swanzey Lake Road.

At the end of August or beginning of September, the foundations for the flashing lights on all 3 trail crossings on Matthews Road will be installed.

Joe informed the board that the Stratton Library trustees reported being dissatisfied with the recent repointing work done on the building's original bricks. Joe has contacted another mason who might be able to remove the new work and replace with the correct material. Since this is an historic building, extra care must be taken to preserve the integrity of the bricks and mortar.

The Christian Hill culvert has been installed; and the compactor that Nanotech is donating will be delivered to the Recycling Center on Friday.

C. Chief Eric Mattson- Request for New Command Vehicle

Chief Mattson reported that the fire trucks have been moved to the new station; the offices are not quite done yet, but should be this week and the computers should be set up next week. The ladder truck will be there on Thursday or Friday. The inspections have been done; the elevator needs a phone. The plan is for a celebration on October 10th and the group discussed parking, perhaps using the school lot and having shuttles.

Chief Mattson would like to replace the command vehicle that Mick Sanchez uses; he has a quote for $88K through the State program with Banks Chevrolet. He said that the department has $90K in the capital improvement fund. The vehicle being replaced has about 110,000 miles on it and might have some resale value. Mike Burke's vehicle has about 40K miles and is in pristine shape. The Chief's vehicle has 28K miles. Chair Tempesta asked about lights and radios which are included but lettering would be extra.

Mark LaBelle asked the Chief to be sure about the funds that are available and the group will discuss this again on Tuesday at the new fire station.

Chief Mattson provided copies of the letters notifying the affected residents of the name change of Aldrich Road to Coolidge Road; he will bring them to the meeting on Tuesday so the Board can sign them.

There was discussion regarding getting the fence installed next to the new fire station. An invoice needs to be sent to Finance so the deposit can be paid.

NEW BUSINESS

B. 2025 Primex Return of Surplus

Mark LaBelle made a motion to authorize Finance Director Lounder to request a refund check in the amount of $7,691.00 from Primex for the 2025 Workers' Compensation Return of Surplus. The motion was seconded by Jay Ward. All were in favor and the motion carried.

C. Review of Contract - Sara Barrett Consulting

Bill Hutwelker explained the consulting agreement that has been reviewed and approved by the town attorney. The only change made is the duration of the contract which will be until 12/31/2027.

Bill has asked Sara for a proposed budget for 2027. She has had meetings to discuss grants that she will be applying for. She recommended applying this year for a pre-application for purchasing the water company (grants are up to $1 million for purchase and maintenance). The Town scored highly on the DES review for water project.

Mark LaBelle made a motion to authorize Chair Tempesta to sign the contract with Sara Barrett Consulting through 12/31/2027 – Alan Gross seconded the motion; with no further discussion, the motion carried.

D. Review of Town Attendance Policy

Postponed to another meeting.

E. Discussion/Decision – Location for August 19 Selectboard Meeting

The floors will be worked on in Whitcomb Hall next week, so the Board decided to meet at the new fire station.

F. Purchase of Laptop- Human Resource Coordinator

Mark LaBelle made a motion to approve the purchase of a new desktop computer for the Human Resources Coordinator from EmerTech in the amount of $2,373.57, with the funds to be expended from the Town Hall Information Management Systems (IMS) Expendable Trust Fund. Jay Ward seconded the motion; all were in favor and the motion carried.

OLD BUSINESS

A. North Swanzey ZIP Code Change Update

Bill Hutwelker let the board know that he received word from the State that they are confident that the North Swanzey zip code will be changed to 03446.

ADMINISTRATIVE UPDATE

Jay told the Board that he was asked for a change in the term of office for the supervisor of the checklist.

Jay explained to the Board that Code Enforcement Officer Chris Levy believes there are a lot of property owners who are not aware they need a permit for projects like adding a shed or remodeling a room. He suggested placing a notice with the next tax bills.

The Whitcomb Hall Rental agreement needs to be edited.

PUBLIC INPUT

None

NON-PUBLIC SESSIONS

Non-public session(s) per RSA 91-A:3, II (b) Hiring of a Public Employee

A motion was made by Mark LaBelle to enter a nonpublic session pursuant to RSA 91-A:3, II (b) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed**.** The Board entered the non-public session at 7:18pm. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward and Alan Gross. Also present was Recording Secretary Susan Ells.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 7:35pm.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 5-0.

Non-public session(s) per RSA 91-A:3, II (b) Hiring of a Public Employee

A motion was made by Mark LaBelle to enter a nonpublic session pursuant to RSA 91-A:3, II (b) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed**.** The Board entered the non-public session at 7:35pm. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward and Alan Gross. Also present was Recording Secretary Susan Ells.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 7:57pm.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 5-0.

ADJOURNMENT

A motion was made by Mark LaBelle to adjourn the meeting; Jay Ward seconded the motion, and it passed 5-0.

Adjournment occurred at ##pm.

Respectfully Submitted,

Susan Ells, Recording Secretary
Approved on

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Town of Swanzey, New Hampshire
Board of Selectmen
Meeting – August 18, 2026
Swanzey Center Fire Station
Route 32, Swanzey, NH

Note: Draft Minutes are subject to review, correction and approval by the Board. Review and approval of Minutes generally takes place at the next regularly scheduled meeting of the Board.

CALL TO ORDER

The meeting was opened by Chair James Tempesta at 9:33am. Also present were board members Alan Gross, Bill Hutwelker, Mark LaBelle, and James Ward.

Non-public session(s) per RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of a person

A motion was made by Mark LaBelle to enter a non-public session pursuant to RSA 91-A:3, II (c) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed**.** The Board entered the non-public session at 9:34am. Present were James Tempesta, Mark LaBelle, W. William Hutwelker III, James Ward and Alan Gross. Also present was Fire Chief Eric Mattson.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 9:51am.

PUBLIC INPUT

None

NEW BUSINESS

The Board signed letters to be sent to the residents of Aldrich Road concerning the name change taking place in September.

Assistant Chief Mick Santos and Deputy Chief Mike Burke joined the meeting.

The Board discussed various matters related to the fire department.

- The station rosters seem to be in good shape.
- The committee planning the October 10 Open House will be meeting soon.
- Training is progressing well. We should have 6-7 new department members with Firefighter 1 certification by the end of this year. The new regional training officer has been helpful.
- The need for both a new truck to replace engine 2 and a command vehicle to replace an aging vehicle was discussed in light of other town needs. It was decided that we need a firm price for the new engine, the cost for refurbishing engine 1, along with the price for the new command vehicle to take to the CIP planning process this fall.

Non-public session(s) per RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of a person

A motion was made by Mark LaBelle to enter a non-public session pursuant to RSA 91-A:3 II (c) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The Board entered the non-public session at 11:02 am. Also present were Fire Chief Eric Mattson, Assistant Chief Mick Santos, and Deputy Chief Mike Burke.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 11:18am.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 5-0.

OTHER BUSINESS

The department received a fire call and the very first response from the new station to a call was initiated around 11:20 am. The Board observed the truck leaving the station and took a video to commemorate the event.

The Board reviewed the agenda for Wednesday's meeting. Mark Labelle relayed the need for the Board to discuss the Hazardous Mitigation Plan at the Board meeting. Stephon Mehu will send a memo to the board concerning this item.

Mark Labelle made a motion to accept the terms of the Highway Safety Grant as presented in the amount of $8,500.00, along with the amended grant terms in the amount of $2,029.50, as presented in the Grant Agreement Amendment Notice, for an adjusted total grant limitation of $10,529.50. Jay Ward seconded the motion. All were in favor and the motion passed unanimously.

A motion was made by Mark LaBelle to allow Chair Tempesta to sign the agreement with Emertech to provide phone service. The motion was seconded by Alan Gross. All were in favor and the motion passed.

A motion was made by Mark LaBelle to approve the payment of invoices from Grayson for change orders related to the stair installation at Town Hall. Specifically, the Board authorized the payment of invoice #8880 for $1830 and invoice 8881 for $4860. The motion was seconded by Jay Ward. All were in favor and the motion passed.

Non-public session(s) per RSA 91-A:3, II (c) Matters which, if discussed in public, would likely affect adversely the reputation of a person

A motion was made by Mark LaBelle to enter a non-public session pursuant to RSA 91-A:3 II (c) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The Board entered the non-public session at 11:36 am.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 11:48am.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 5-0.

Non-public session(s) per RSA 91-A:3, II (b) Hiring of a Public Employee

A motion was made by Mark LaBelle to enter a non-public session pursuant to RSA 91-A:3 II (b) which was seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The Board entered the non-public session at 11:48 am.

A motion was made by Mark LaBelle to come out of the non-public session, seconded by Jay Ward. All were in favor by Roll Call and the motion passed. The non-public session ended at 12:18pm.

A motion was made by Mark LaBelle to seal the minutes because divulgence of the information likely would affect adversely the reputation of a person other than a member of this Board; Jay Ward seconded the motion, and it passed 5-0.

ADJOURNMENT

A motion was made by to adjourn by LaBelle, seconded by Ward. All were in favor and the meeting adjourned at 12:21 pm.

Respectfully Submitted,

Jay Ward, Board Secretary

Approved on

DRAFT

TOWN OF SWANZEY

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P.O. BOX 10009
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RAFFLE PERMIT
(RSA 287-A)

SYNOPSIS OF REQUIREMENTS OF RSA 287-A (RSA 287-A:1-11)

RSA 287-A allows raffles to be conducted by charitable, religious, educational charitable, civic, veteran and fraternal organizations, or political committee or party to promote the purposes for which they are organized. Tickets shall be sold only to persons 16 years of age or older. Tickets must have printed on their face the name of the organization, date, and place of the drawing, the prize(s) to be awarded, and the amount of the donation. Raffle Permits are required to be issued for raffles by the Selectmen of the Town where the drawing for the prize(s) will be held. Raffle tickets that are sold at an event lasting 12 hours or less do not need to obtain a raffle permit.

PERMIT# 2026-19

Name of Organization: Monadnock Football
is hereby licensed and authorized to operate and/or conduct a raffle at

Location where drawing will be conducted: Monadnock High School
located in Swanzey, New Hampshire.

Name of contact person: Becky Avery

Address: 36 South Rd Swanzey

Phone# 603-801-5628 Email: rebeccaavery1888@gmail.com

Items(s) to be raffled (attach list if necessary): 50/50

This license is valid, permitting sales of tickets, for the following dates:

9/26/26 to 11/14/26

Date of raffle drawing: 9/26, 10/2, 10/23, 10/30, 11/7, 11/14

Approved by: _____

Mark LeBelle

_____

_____

_____ Date: _____

Swanzey Selectmen